Nevada Taxicab Authority
State of Nevada
Business and Industry

2090 E. Flamingo Road Suite 200
Las Vegas Nevada   89119
Telephone (702) 668-4000
Fax (702) 668-4008
www.taxi.nv.gov

PUBLIC RECORD REQUEST

This form is to be used to request all public record documents in the legal custody or control of the Nevada Taxicab Authority.
USE BLUE OR BLACK INK ONLY – DO NOT HIGHLIGHT   PRINT LEGIBLY OR TYPE ALL INFORMATION

Instructions
Information in blue ink is required. All request submitted must be signed by requestor. Incomplete requests will not be honored.

Section A – Requester Information

Requester's Name:

Business Name:

Phone: Fax: Email:

Mailing Address: Suite/Apt Number:

State: City: Zip code:

Section B – Record(s) Requested

Event Date: Time (approximate):

Event Location (cross streets/property):

Cab Company: Cab Number:

Driver Name: TA Permit Number:

Description: Please be as specific as possible to assist AGENCY staff in locating the record(s).

Section C – Receiving Records

Please specify the preferred method of receiving the record(s) requested

☐ Postal mail at the mailing address above (Requester responsible for estimated postage fee)

☐ Email   ☐ In person (Taxicab Authority Office)   ☐ Fax #:

By Signing below I certify that the information above is true and correct to the best of my knowledge. I understand that copying and other associated fees may apply and that records will not be released until all fees are paid in full.

X_____ Date_____
   Requester signature required

_____**TA STAFF USE ONLY**_____

Request received:_____	Fee:	Payment Status: $_____ received in
☐Fax ☐Email ☐Mail ☐In Person	A payment of $_____ is required in full before the above requested record is produced. (All payments must be in exact change.)	☐Cash ☐MO ☐CC\DBT ☐Business Check
Assigned to:_____Date:_____		Date: _____
Confirmation Email:	**Cost for Processing Email:**	Processed by: _____
Sent By:_____	Sent by:_____	Requester rescinded the above PRR
Date:_____	Date:_____	Date Rescinded:_____

TA117 PublicRecReq (5/19v3)